



Applications must be completed at our site or office
Original to Office, copies at jobsites

Today's Date _____
Applications for hourly positions are active for 90 days.

_____ E-mail Address

APPLICATION FOR EMPLOYMENT

H.W. Houston Construction Company is an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on the basis of race, color, gender, sexual orientation, marital status, religion, creed, age, national origin, citizenship status, worker's compensation status, physical or mental disability, veteran status or any other status protected under applicable local, state or federal non-discrimination law. It is our intention that all applicants be given equal opportunity and that selection decisions are based on job-related factors. Any person needing reasonable accommodation in the application process should contact Human Resources at 719/473-5321.

PERSONAL INFORMATION

_____ Last Name _____ M.I. _____ First Name _____ Home Phone
_____ Street Address _____ City _____ State _____ Zip _____ Cell Number

GENERAL INFORMATION

Position(s) Desired

1. _____

2. _____

3. _____

Can you, upon employment, submit proof that you are 18 years of age or older?

Yes No

List the cities and/or states that you are available to work.

Date Available for Work

List other names under which you worked or attended school. (Include maiden name.)

Can you, upon employment, submit verification of your legal right to work in the United States, and provide documentation verifying your identity?

Yes No

How were you referred to us?

Ad School Self

Agency Other Employee

If Employee, please provide name.

Have you applied for work or worked for the Company before?

Yes No

If yes, when?

●Is there any reason why you would not be able to perform the essential duties of the position you are applying for? YES NO
If yes, please explain _____

●Have you ever been convicted of a felony (excluding any sealed or expunged convictions)? YES NO
If yes, list dates, places, charges and disposition below. (A yes answer is not an automatic disqualification from employment)

●Have you ever been disciplined or fired for violent behavior, harassment, fund management, or theft? YES NO
If yes, please explain. _____

DRIVING INFORMATION

Driver's License _____ Exp Date _____ Special License _____ Exp Date _____ Class _____

●Have you ever had your driver's license suspended or revoked? YES NO

●Have you ever been charged with driving under the influence of alcohol or drugs? YES NO

Please explain yes answers: _____

EDUCATION

| | Name and Location of School | Diploma or Degree | Degree and Major |
|-------------------------|-----------------------------|---|------------------|
| High School | | Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| College | | Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Graduate School | | Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Vocational or Technical | | Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No | |

EXPERIENCE

Please list all of your current and previous employers during the past 2 years in chronological order starting with the most recent. Please account for all periods of time including military serve. **Driver applicants must list the past 10 years of employment history as an operator of a commercial motor vehicle.** If more space is needed, please attach an additional sheet of paper.

Date from (MM/YY) _____ to _____ May we contact this employer? Yes No
Company name _____ City & State _____
Your title _____ Supervisor's name & title _____ Supervisor's phone _____
Work performed _____
Reason for leaving _____

Date from (MM/YY) _____ to _____ May we contact this employer? Yes No
Company name _____ City & State _____
Your title _____ Supervisor's name & title _____ Supervisor's phone _____
Work performed _____
Reason for leaving _____

Date from (MM/YY) _____ to _____ May we contact this employer? Yes No
Company name _____ City & State _____
Your title _____ Supervisor's name & title _____ Supervisor's phone _____
Work performed _____
Reason for leaving _____

Date from (MM/YY) _____ to _____ May we contact this employer? Yes No
Company name _____ City & State _____
Your title _____ Supervisor's name & title _____ Supervisor's phone _____
Work performed _____
Reason for leaving _____

ADDITIONAL INFORMATION/SKILLS

(List specific skills, training, technical or professional knowledge that you may have relating to the applied for job(s).)

APPLICANT'S CERTIFICATION

(Please read carefully and initial each statement before signing.)

I understand that if I receive a job offer, that offer is contingent upon my consent to and satisfactory completion of a drug test. I further understand that if I am employed, I must comply with the Company's substance abuse policies, which provide for drug and alcohol testing to the extent permitted by applicable laws.

(Initial)

If I am extended an offer of employment it may be conditioned upon my successfully passing a pre-employment physical examination. I authorize any medical provider conducting such an examination to release medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

(Initial)

I understand that if I am hired, my employment with the Company will be at-will, meaning that either the Company or I can terminate the relationship at any time and for any reason, with or without notice. I further understand that although other terms and conditions of employment may change, this at-will employment relationship will remain in effect through out my employment with the Company. I also understand that if I am hired, I am obligated to abide by the policies set forth by the Company.

(Initial)

I authorize the Company to verify any information related to my application in accordance with applicable laws. I also authorize individuals, schools, employers and law enforcement or government officials to release any information concerning my background, and hereby release any and all of them from any liability for doing so.

(Initial)

I hereby acknowledge that I have read and understand the above statements. I certify that I have truthfully completed this application and I have not withheld any information relative to my application. I understand that any misrepresentation or material omission on the application will result in my disqualification for consideration of employment. I further understand that, if I am hired and any misrepresentation or material omission becomes known after that time, the Company may immediately terminate my employment.

(Initial)

Applicant's Signature _____ Date _____